

Continuing Pharmacy Education
Website Mock-Up Example
2023

Current Website

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COLLEGE
OF PHARMACY

Continuing Pharmacy Education


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Reporting
Reference Links
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About Us
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[Continuing Pharmacy Education](#)
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Albuquerque, NM 87131

Physical Location:
College of Pharmacy/Nursing

Phone: 505-272-3125
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HSC-Pharmacyce@salud.unm.edu



The University of New Mexico Health Sciences Center College of Pharmacy is accredited by the Accreditation Council for Pharmacy Education as a provider of continuing pharmacy education.

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Continuing Pharmacy Education

Are You Renewal Ready?
Point. Click. Record CE/CME.

Help Center



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New Mexico's Flagship University

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Excel In Your Continuing Pharmacy Education

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Welcome To The UNM College of Pharmacy CPE Program

The University of New Mexico College of Pharmacy (COP) is accredited by the Accreditation Council for Pharmacy Education (ACPE) as a provider of Continuing Pharmacy Education (CPE). Our focus is to produce and deliver original and innovative CPE material for pharmacists and pharmacy technicians to easily receive National Association of Boards of Pharmacy (NABP) credit hours.

Since 1992, we've helped facilitate several Regularly Scheduled Series (RSS) events each year. Our CPE program has proven expertise in supporting live workshops, conferences, educational development activities, webinars, and e-learning.

Whether you're a pharmacy professional looking to gain annual CPE credit hours or certified instructor looking to host a RSS or online event, you have come to the right place. Please explore the basic information on our CPE program and we can't wait to hear from you.

[Learn More](#)



CPE About Page

Offering Specialized CPE Opportunities

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About CPE

Mission Statement

The mission of UNM's College of Pharmacy (COP) Continuing Pharmacy Education (CPE) program is to develop, sponsor, and provide innovative continuing education and learning principally for pharmacists and pharmacist technicians who have an interest in specialized areas of practice. Our CPE program seeks to offer continuing education opportunities not generally available from other providers.

Goals

- Maintain a focused and effective continuing education program that is self-sustaining.
- Operate a continuing education program that consistently meets the ACPE Criteria for quality.
- Offer contemporary continuing education programming that satisfies the needs of pharmacy practitioners employed in selected specialty practice settings.
- Provide sponsorship for high-caliber continuing education programming that:
 - Supports the primary teaching initiatives of UNM's College of Pharmacy.
 - Enhances the continuing development of volunteer and permanent (regular) faculty members of UNM's College of Pharmacy.
 - Promotes cross-disciplinary interaction of professional staff and faculty at the UNM Health Sciences Center to the benefit of the New Mexico pharmacy, medical, nursing communities and nuclear pharmacy technicians.

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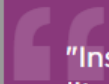
CPE About Page Continued

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[Click Here to Plan, Present, or Sponsor an Event or E-learning](#)

Photo



"Insert a Quote from a CPE Provider. Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat."



Plan, Present, Sponsor

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Plan, Present, Sponsor

Do you have an event or program for which you would like to offer Continuing Pharmacy Education credits?

If so, we can help!

We offer extensive experience, competitive prices and a quick turnaround. [Click here](#) to review our CPE guidelines to see if your program or event qualifies.

How to Get Started:

- Determine whether your CPE event is targeted towards Pharmacists, Pharmacy Technicians, or both audiences.
- Decide if you're planning a single topic event to be presented on one day or if it will be a multiple topic event scheduled for several days.
- Review the [Fee Schedule](#) for associated event costs and contact the [CPE Office](#) with any questions.
- Complete the [New Event Session Form \(xlsx\)](#) as soon as you have program date(s) and a set agenda.
- Complete one of the [Single Topic](#) or [Multiple Topic Event Forms](#) based on your intended target audience.
- Alongside your "New Session Form" and "Single or Multiple Topic Event Form", we will require additional documentation as stated in the section below.
- Once all forms are completed, please send them to the CPE Office by emailing them to HSC-Pharmacyce@salud.unm.edu.
- The CPE Office will review your application and confirm your acceptance.

Additional & Required Documentation

These items must be provided to the CPE office no less than 2 weeks before the event date. Presentation materials and final agenda are excluded to this timeline.

- Have ALL speakers and event coordinators complete a [Signed Disclosure Statement](#).
- Provide current CVs for ALL speakers.
- Review the [Advertisement Checklist](#) and provide a copy of any draft advertisements already created. If an agenda/brochure or any other supporting documents have already been created, please include these with your submission for review.
- Email these supporting documents to the CPE Office at HSC-Pharmacyce@salud.unm.edu. If any documents are missing and/or you do not have them yet please include this in your email.
- If you have questions or need further support to complete any of the required documentation for your event, please [contact the CPE Office](#).

Upon Event / Program Approval

- The CPE Office will create your Universal Activity Number(s) (UAN). This is an identification number assigned to each activity.
- The CPE Office will send you an email with instructions for distributing an event evaluation for attendees, along with any applicable invoices.
- Finally, a participant and evaluation summary report will be provided to the program coordinator after all evaluations have been completed.

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Forms & Resources for Presenters

Here you'll find links to both helpful and required forms for planning UNM College of Pharmacy CPE approved events and the program documentation needed for the event. Please make sure you've read through the "Plan, Present, or Sponsor" information to obtain an understanding of how to move forward with your event.



New Event Application

If you are sponsoring a new single or multiple event session, you will want to complete these forms and review the guidelines and checklist.

- [New Event Session Form \(xlsx\)](#)
- [ACPE Program Guidelines \(pdf\)](#)
- [Disclosure Declaration \(docx\)](#)
- [Fee Schedule \(pdf\)](#)

Event Resources

- [Event Checklist \(docx\)](#)
- [Advertisement Checklist \(docx\)](#)
- [ACPE Logo with Accreditation Statement \(docx\)](#)
- [Writing Program Objectives \(pdf\)](#)

Single Topic Event

These forms are for single topic events held on one day.

- [Pharmacists \(docx\)](#)
- [Pharmacy Technicians \(docx\)](#)
- [Pharmacists & Pharmacy Technicians \(docx\)](#)

Multiple Topic Event

These forms are for multiple topic events held on more than one day.

- [Pharmacists \(docx\)](#)
- [Pharmacy Technicians \(docx\)](#)
- [Pharmacists & Pharmacy Technicians \(docx\)](#)

Forms & Resources for Presenters



Our CPE Program Meets ACPE Criteria for Quality

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Attendee Event & Credit Info

As a Continuing Pharmacy Education (CPE) Provider, we currently work with the following programs:



All Continuing Pharmacy Education (CPE) hours will be reported through CPE Monitor as required by the Accreditation Council for Pharmacy Education (ACPE). UNM CPE is no longer required to provide a certificate. However, we do provide one as a courtesy to our Nuclear users ONLY.

The University of New Mexico College of Pharmacy is accredited by the Accreditation Council for Pharmacy Education (ACPE) as a provider of Continuing Pharmacy Education (CPE). www.acpe-accredit.org

How to Receive CPE Credit Hours for Attending an Event

In order to receive CPE credit for attending an event, an online evaluation is required by each participant.

If You Attended a CPE Live Event:

You must apply for credit online within 30 days after the event by completing a required online evaluation. The directions and access code for completing the evaluation will be provided by the CPE presenter in your program handouts or through an email after the event.

Follow These Steps:

- Visit the evaluation website link provided to you by your CPE presenter.
- You will want to create a user account by visiting this link <https://unmpharmacyce.org/user/login> and following the prompts under the "New Account Sign-Up" section.
- If you have an existing account, please sign in under "Current Account Holders". If you forgot your password you can reset it by [clicking here](#).
- Once you are signed in, you will click on the "Complete Live Activity Evaluations" and find the name of your event in the drop-down menu in order to pull up the correct evaluation form.
- Have the access code that the CPE presenter provided you ready.
- Have your NABP e-Profile Number (ePID#) ready.
- If you do not already have a NABP ePID account one can be created at the following website: [\[Obtain New Hyperlink\]](#) or you can visit the [FAQ Page](#) to learn more about NABP ePID#.
- Complete the online course evaluation form and submit.
- Then you can verify the credit has been awarded by viewing your NABP e-profile account.

Email HSC-Pharmacyce@salud.unm.edu if you have additional questions or encountered an error while trying to complete your evaluation.

Attendee Event & Credit Info

Question:
Do we want to add NABP next to the ACPE logo?

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Attendee FAQs

For additional questions regarding attending an event, CPE Credits, NABP e-Profile ID Numbers, and completing your CPE Event Evaluation, please look through the questions and answers below. If you can't find an answer please email the UNM College of Pharmacy's CPE office at HSC-pharmacyce@salud.unm.edu.

My Account Login & Credits

I created a UNM CPE account and didn't receive confirmation. Now I can't log-in and am receiving an error message, what should I do?	+
How can I reset my UNM CPE account password?	+
I'm receiving emails stating there is an error with my UNM CPE account, what do I do now?	+
What is CPE Monitor?	+
How do I get CPE Credit?	+
Why isn't my credit showing up on my UNM CPE Account History?	+

NABP e-Profile ID Number (ePID#)

What is a NABP e-Profile ID Number (ePID#) and why do I need it?	+
How do I obtain a NABP ePID#?	+
My NABP ePID# and DOB is correct, but I'm still receiving errors. What now?	+
Why isn't my CPE credit showing up under my NABP profile?	+

Event Evaluations

I forgot to complete my evaluation and cannot find it, what do I do?	+
I see an error on the website/evaluation questions etc. Who do I contact?	+

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Please contact UNM's College of Pharmacy CPE Office for questions, comments, or inquiries related to presenting CPE activities, credits, logins, evaluations or for additional information.

Physical Location

College of Pharmacy/Nursing

MSC 09 5360
1 University of New Mexico
Albuquerque, NM 87131

Phone: 505-272-3125

Fax: 505-272-6749

Email: HSC-Pharmacyce@salud.unm.edu

First Name

Last Name

Email Address

Phone Number

Question/Comment

I'm not a robot



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